

**STATE OF HAWAII**  
**REQUEST FOR EXEMPTION FROM CHAPTER 103F, HRS**

04 DEC 28 P12:20

To: Chief Procurement Officer

STATE PROCUREMENT OFFICE  
STATE OF HAWAII

From: Department of Health/Adult Mental Health Division *aj*  
Department/Division/Agency

Pursuant to § 103F-101(a)(4), HRS, and Chapter 3-141, HAR, the Department requests a procurement exemption to purchase the following:

Title and description of health and human service(s):

Licensed crisis residential services (LCRS) on the island of Maui to assist adults with the potential for danger to self or others and their significant support systems in constructively resolving situations which may have precipitated the crisis. LCRS offers short-term, acute residential services to individuals experiencing crisis or a period of acute stress that significantly impairs the capacity to cope with normal life circumstances. The emphasis is to keep the individual safe in a least restrictive setting so that the individual can cope with difficult personal situations and develop a plan to get well.

Provider Name: Aloha House, Inc.	Total Contract Funds: \$340,262	Term of Contract: From: To: 1/01/05 6/30/05
Provider Address: P.O. Box 791779, Paia, Hawaii, 96779	Contract Funds per Year (as applicable). N/A	

Explanation describing how procurement by competitive means is either not practicable or not advantageous to the State:

The current LCRS provider must terminate the provision of this service because they are unable to obtain the appropriate licensure for their site. It is not practicable to procure this service by competitive means because of time constraints and the need to prevent a gap in service provision. Individuals currently receiving LCRS will be transferred to the new provider. It will also not be advantageous to procure this service by competitive means because the rate to be paid for LCRS has already been determined. The Adult Mental Health Division (AMHD) has searched for other licensed facilities that could provide LCRS and this is the only provider willing and able to provide this service.

WITHDRAWN - 12/28/04

PER AMY YAMAGUCHI

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Details of the process or procedure to be followed in selecting the service provider to ensure maximum fair and open competition as practicable:

AMHD asked all appropriately licensed service providers on Maui if they were interested in providing LCRS and this is the only provider willing to provide the service.

A description of the state agency's internal controls and approval requirements for the exempted procurement:

AMHD's Maui Service Area Administrator and Crisis Service Coordinator have surveyed potential service providers to see if they are interested in providing LCRS. The survey process has been reviewed by the AMHD Chief, the AMHD Resource Management and Development Coordinator, and the AMHD Public Health Administrative Officer (PHAO).

A list of state agency personnel, by position title, who will be involved in the approval process and administration of the contract:

Thomas W. Hester, M.D., Chief, AMHD

Thomas Vendetti, Ph.D., Maui Service Area Administrator, AMHD

Noelani Wilcox, Crisis Service Coordinator, AMHD

Helene Jo, Resource Management and Development Coordinator, AMHD

Amy Yamaguchi, PHAO, AMHD

Direct questions to (name & position):

Amy Yamaguchi, PHAO

Phone number:

586-4681

e-mail address:

amyamagu@mail.health.state.hi.us

This exemption should be considered for list of exemptions attached to Chapter 3-141, HAR: Yes ☒ No ☐

I certify that the information provided above is to the best of my knowledge, true and correct.

  
Department Head Signature

DEC 27 2007

Date

Typed Name

Position Title

Chief Procurement Officer's Comments:

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Please ensure adherence to applicable administrative requirements.

☐ Approved

☐ Denied

\_\_\_\_\_  
*Chief Procurement Officer*

\_\_\_\_\_  
*Date*

cc: Administrator  
State Procurement Office